**REGULAR BOARD MEETING – TUESDAY, APRIL 19, 2016**

**MIDDLE-HIGH SCHOOL LIBRARY**

BOARD Thomas Burmingham Andrew Liendecker Tina Stanford

MEMBERS Paul Campbell Michael Lisk Richard Ventura

PRESENT: Scott Chrzanowski

ABSENT: Mary Martin, Barry Worczak

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

Chad Luther, High School Principal

Judith Duppert, Middle School Principal

Martha Jones, Elementary Principal

Christopher Villiere, Elementary Principal

Catherine Littlefield, Director of Special Education

C. Brian Oaks, Director of Health, Phys. Ed., Athletics and Safety

Scott Carpenter, Director of Information Technology

Kristy McGrath, Data and Curriculum Coordinator

Mark Austin, SL SRP President

Mike Ebertz, SEI Design

Bruce Knapp, M/E Engineering

Class Leaders and parents

Approximately 10

Barry Worczak, Board President, called the Regular Meeting to order at 6:35 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

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| 119. | Mr. Lisk moved, Mr. Ventura seconded, that the minutes of the March 15, 2016 Regular Meeting be approved.  Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

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| 120. | Mr. Burmingham moved, Mr. Liendecker seconded, that the following motions be approved as presented.  Motion carried unanimously |  |
|  | 1. GENERAL FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $1,794,110.53 from the General Fund.   1. SCHOOL LUNCH FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $69,669.09 from the School Lunch Fund.   1. SPECIAL AID FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $222,489.43 from the Special Aid Fund.   1. TRUST & AGENCY FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of March bills as duly audited in the amount of $1,272,910.91 from the Trust & Agency Fund. | SCHEDULE OF BILLS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for March, 2016 be accepted. | TREASURER’S REPORTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, March budgetary adjustments and transfers be made in the amount of $178,429.27. | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

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|  | Recognition of 2016 Class Leaders  • Heather Hayes – Valedictorian  • Ashley York – Salutatorian  • Rachel Leach – Technical Honor  Discussion of 2015-2016 End of Year Calendar  • May 4 – PK-8 Supt. Conference Day (9-12 normal day of attendance)  • May 20 – Snow Day give back  (Holiday for all students and all district employees)  • May 27 – Snow Day give back  (Holiday for all students and all district employees)  • May 30 – Memorial Day Holiday (District closed)  • June 13 – Last day for HS students  • June 14 – Regents Testing begins  • June 20 – Last full day of classes PK-8  • June 21 – Last day for students (early release for PK-8)  • June 22 – Supt. Conference Day  • June 23– Supt. Conference Day  • June 25 – HS Graduation (9:00 am) | COMMUNICATION |
| 121. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education revise the 2015-2016 Instructional Calendar to approve Friday, May 20, 2016 and Friday, May 27, 2016 as snow day give back days. Both days will be a district holiday for all staff.  Motion carried unanimously | APPROVAL OF SNOW DAY GIVE BACK DAYS –  MAY 20, 2016 AND MAY 27, 2016 |
|  | Springs Sports Update – Brian Oaks  Building Condition Survey Report – Mike Ebertz, SEI Design & Bruce Knapp, M/E Engineering | SPRING SPORTS UPDATE  BUILDING CONDITION SURVEY REPORT |
| 122. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students:  (See enclosed list)  Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

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|  | A. Discussion of Free Summer Meals Program through Food Bank of Central NY  •Food Service Summer Positions  B. Tri-County Energy Consortium Electricity Purchasing Agreement - Discussion | DISCUSS SUMMER MEALS PROGRAM AND  TRI-COUNTY ENERGY CONSORTIUM AGREEMENT |

**NEW BUSINESS – CURRICULUM AND INSTRUCTION**

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| 123. | Mr. Ventura moved, Mr. Campbell seconded, that the Board collectively approve the following motions.  Motion carried unanimously |  |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the 2016-2017 Consolidated Grant Professional Development Plan be adopted by the Board of Education.  (See enclosed) | ADOPT 2016-2017 CONSOLIDATED GRANT PROFESSIONAL DEVELOPMENT PLAN |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the revised South Lewis Code of Conduct be adopted by the Board of Education for the 2016-2017 school year.  (See enclosed) | ADOPT REVISED SOUTH LEWIS CODE OF CONDUCT |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the revised April 2016 Academic Intervention Services Grades K-12 Plan be adopted by the Board of Education.  (See enclosed) | ADOPT ACADEMIC INTERVENTION SERVICES PLAN |
| 124. | Mr. Lisk moved, Mr. Ventura seconded, Resolved that, upon the recommendation of the Superintendent of Schools, the revised  April 2016 Academic Intervention Services Grades K-12 Plan be adopted by the Board of Education.  (See enclosed)  Motion carried unanimously | LEAD EVALUATOR CERTIFICATION |

**INFORMATION-REPORTS-PROPOSALS-BOARD OF EDUCATION**

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| 125. | Mr. Lisk moved, Mr. Ventura seconded that the South Lewis Board of Education hereby casts ballots for three candidates to fill the three vacancies on the Jefferson-Lewis Board of Cooperative Educational Services:  Candidates – Mr. Peter Monaco, Ms. Marian Opela, Mr. James Lawrence, Jr., Mr. Michael Kramer  1) Resolved that the South Lewis Central School District hereby casts one ballot for Ms. Marian Opela for Vacancy #1 on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services.  2) Resolved that the South Lewis Central School District hereby casts one ballot for Mr. James Lawrence, Jr. for Vacancy #2 on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services.  3) Resolved that the South Lewis Central School District hereby casts one ballot for Mr. Michael Kramer for Vacancy #3 on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services.  Motion carried unanimously | ELECTION OF MEMBERS OF BOCES BOARD |
| 126. | Mr. Lisk moved, Mr. Ventura seconded, that the South Lewis Central School District hereby approves the 2016-2017 proposed administrative budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services, as mailed to component Districts and presented at the BOCES Annual Meeting held on April 13, 2016.  Motion carried unanimously | APPROVAL OF THE BOCES 2016-2017 PROPOSED ADMINISTRATIVE BUDGET |

**NEW BUSINESS – PERSONNEL**

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| 127. | Mr. Lisk moved, Mr. Burmingham seconded, that the Board of Education collectively approve the following Personnel motions.  Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Lisa Kotar-Pencek, Elementary Teacher, effective April 29, 2016. | RESIGNATION – CERTIFIED/  INSTRUCTIONAL – ELEMENTARY TEACHER–LISA KOTAR-PENCEK |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the retirement of Elsie Beyer, Bus Driver, effective June 24, 2016. | RETIREMENT – NON-CERTIFIED/NON-INSTRUCTIONAL – BUS DRIVER - ELSIE BEYER |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the retirement of Susan Karpinski, Food Service Helper, effective November 18, 2015.    (Sue is retiring due to her being eligible for Disability Retirement with the NYS Employees’ Retirement System). | RETIREMENT – NON-CERTIFIED/NON-INSTRUCTIONAL – FOOD SERVICE HELPER – SUSAN KARPINSKI |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Cari Howanietz, Food Service Helper, effective April 1, 2016. | RESIGNATION – NON-CERTIFIED/NON-INSTRUCTIONAL – FOOD SERVICE HELPER – CARI HOWANIETZ |
|  | Resolved that, upon the recommendation of the Superintendent of Schools,  Wayne Lyndaker be appointed as a Driver Education Instructor from  approximately July 1, 2016 through approximately August 12, 2016 at a  salary of Step 17 ($66,146 – prorated). | APPOINTMENT – CERTIFIED/  INSTRUCTIONAL – DRIVER EDUCATION – WAYNE LYNDAKER |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Marcus Bush be appointed as a Driver Education Instructor from approximately July 1, 2016 through approximately August 12, 2016 at a salary of Step 6 ($44,642 – prorated. | APPOINTMENT – CERTIFIED/  INSTRUCTIONAL – DRIVER EDUCATION – MARCUS BUSH |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Ryan Fitzgerald be appointed Director of the Super Stage Program from  July 5, 2016 through August 4, 2016. | APPOINT SUPER STAGE DIRECTOR |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Kim Bradway be appointed Assistant Director of the Super Stage Program from July 5, 2016 through August 4, 2016. | APPOINT SUPER STAGE ASSISTANT DIRECTOR |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as the Nurse and Substitute Nurses for the 2016 South Lewis Elementary Summer School Program at Glenfield Elementary at a rate of $23.66/hour plus longevity:  Registered Nurse - Heather LeVan  Substitute Nurses - Jane Gillette, Kelly Mear | APPOINTMENT – NURSE/  SUBSTITUTE NURSES – SUMMER SCHOOL |

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|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Summer School Staffing for  the 2016 Summer School Program as follows:  Elementary Program Teachers Middle School Program Teachers  Jody Compo – Coordinator Shelly Still – Coordinator  Stacy Battles Kris Alsup  Karen Baxter Zachary Makuch  Laura Bradish Eric Baird  Mary Lou Cornish  Megan Gaylord  Moira Remington-Smith  Lori Smith | APPROVAL OF SUMMER SCHOOL STAFF |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following conference request be approved:  1. Administrators’ Leadership Conference – July 6-8, 2016, Lake Placid, NY - Chad Luther | CONFERENCE APPROVAL |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2015-2016 school year:  (See enclosed lists) | APPROVAL – SUBSTITUTE LISTS |

**NEW BUSINESS – OTHER**

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| 128. | Mr. Chrzanowski moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve Bruce Rohr and approximately 17 FFA students to attend the NY State FFA Convention in Syracuse, NY from May 5, 2016 through May 7, 2016.  Motion carried unanimously | APPROVAL – FFA STATE CONVENTION TRIP |
| 129. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:  WHEREAS, on or about April 19, 2016, the Board of Education of the South Lewis Central School District will be considering a proposition to undertake the 2016-17 Capital Outlay Project consisting of HVAC Controls and Infrastructure Improvements; and  WHEREAS, the proposed elements of the 2016-17 Capital Outlay Project are routine activities of an educational institution for the purpose of maintenance or repair of existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or  facility, in kind; and/or routine activities of educational institutions including expansion of existing facilities by less than 10,000 feet of gross floor area; and  WHEREAS, such actions are deemed, pursuant to the regulations adopted by the New York State Department of Environmental Conservation, to be “Type II” actions and are not subject to the requirements of the New York State Environmental Quality Review Act;  NOW, THEREFORE, IT IS RESOLVED, that the proposed proposition is a Type II action pursuant to 6 NYCRR § 617.5(c) and that review pursuant to the New York State Environmental Quality Review Act is not necessary.  Motion carried unanimously | APPROVAL OF 2016-17 CAPITAL PROJECT – NOT SUBJECT TO SEQRA REQUIREMENTS |

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| 130. | Mr. Campbell moved, Mr. Burmingham seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:  WHEREAS, a Cooperative Self-Insurance Plan for Workers’ Compensation pursuant to Section 119-0 of the General Municipal Law has been established through the Black River Valley Schools Workers’ Compensation Plan, and  WHEREAS, the Board of Education for South Lewis Central School District concludes that it would be in the interest of the District to participate in the Consortium,  NOW, THEREFORE, BE IT RESOLVED, that the District enter into membership in the Plan Pursuant to Section 119-0 of the General Municipal Law; and  BE IT FURTHER RESOLVED, that the Chief School Administrator be and hereby is authorized and instructed to execute the necessary documents on behalf of the District to participate in said Plan.  Motion carried unanimously | APPROVAL TO PARTICIPATE IN COOPERATIVE SELF-INSURANCE PLAN FOR WORKERS’ COMPENSATION |
| 131. | Mr. Lisk moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Special Education Non-Resident Student Tuition Agreements with the Beaver River Central School District and the Adirondack Central School District.  (See enclosed agreements)  Motion carried unanimously | APPROVAL OF 12:1 SPECIAL EDUCATION NON-RESIDENT STUDENT TUITION AGREEMENTS |
| 132. | Mr. Campbell moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education adopt the following Cooperative Bidding resolution:  WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2016-2017 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and  WHEREAS, the South Lewis Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and  WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and  BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.  Motion carried unanimously | COOPERATIVE BIDDING AGREEMENT |
| 133. | Mr. Liendecker moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the South Lewis Central School District will enter into a multi-year Administrative Computer Services Agreement (CoSer 602) with the Madison-Oneida BOCES as follows:  WHEREAS, the Board of Education of the South Lewis Central School District desires to enter into a four (4) year contract with the Madison-Oneida BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 602 Administrative Computer Services.  NOW, THEREFORE, it is RESOLVED, that the Board of Education of the South Lewis Central School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed $50,423.00 plus related borrowing fees, plus yearly Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education, for a period of four (4) year(s); 2015-16, 2016-17, 2017-18, 2018-2019.  Motion carried unanimously | ADMINIS-TRATIVE COMPUTER SERVICES AGREEMENT |
| 134. | Mr. Lisk moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Proposed 2016-2017 Property Tax Report Card and Proposed 2016-2017 Six-Day School District Budget Notice.  (See enclosed)  Motion carried unanimously | APPROVAL OF DISTRICT PROPERTY TAX REPORT CARD AND SIX-DAY BUDGET NOTICE |
| 135. | Mr. Burmingham moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening and award of bid for Snow Plowing and Removal be accepted as follows:  Date: April 11, 2016  Time: 1:00 p.m.  Place: District Office  Purpose: To contract for snow plowing and removal  Bidder: S & L Goodhines and Sons  5952 John St.  Constableville NY 13325    All Locations Previous Proposed Rate Change  Truck with Plow $70.00 $73.00/hr. 4.3%  Backhoe $80.00 $83.00/hr. 3.75%  Dump Truck $52.00 $55.00/hr. 5.77%    NOW, THEREFORE, be it resolved that the 2016-2017 contract for Snow Plowing and Removal be awarded to S & L Goodhines and Sons at the proposed rates listed above.  Motion carried unanimously | REPORT OF BID OPENING AND AWARD OF BID FOR SNOW PLOWING AND REMOVAL |
| 136. | Mr. Campbell moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening and the award of bid for Refuse and Recyclables Removal be accepted as follows:  Date: April 11, 2016  Time: 1:00 p.m.  Place: District Office  Purpose: To contract for refuse and recyclables removal  Bidder : Shue Brothers Excavating & Logging, Inc. Bid: $23,448  6759 Hells Kitchen Road (no change) Port Leyden NY 13433  NOW, THEREFORE, be it resolved that the contract for the removal of refuse and recyclables be awarded to Shue Brothers Excavating and Logging, Inc. for a fee of $23,448 for the period of July 1, 2016 through June 30, 2017.  Motion carried unanimously | REPORT OF BID OPENING AND AWARD OF BID FOR REFUSE AND RECYCLABLES REMOVAL |

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| 137. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening for Wood Chip Fuel be accepted as follows:  Date: April 11, 2016  Time: 1:00 p.m.  Place: District Office  Purpose: To contract for wood chip fuel  Bidders : Aden Brothers Logging Bid: $39/ton  4548 River Road (no change Lyons Falls NY 13368  Baillie Lumber Company Bid: $24.50/ton  189 West St., Box 154  Boonville NY 13309  NOW, THEREFORE, be it resolved that the contract for wood chip fuel be awarded to Baillie Lumber Company for a fee of $24.50 per ton for the period of July 1, 2016 through June 30, 2017.  Motion carried unanimously | REPORT OF BID OPENING AND AWARD OF BID FOR WOOD CHIP FUEL |

**ADJOURN**

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| 138. | Mr. Ventura moved, Mr. Burmingham seconded, that the meeting be adjourned at 8:13 p.m.  Motion carried unanimously | ADJOURN |

Respectfully submitted,

Barry J. Yette

Clerk of the Board of Education

Date of Approval: May 10, 2016